DeskTopBinder V2 *Lite*

Setup Guide

Preface

DeskTopBinder V2 Lite can integrate and manage diverse data such as files created by applications, image data entered by scanners, and existing image files.

This book explains how to set up **DeskTopBinder V2 Lite**. For information about using **DeskTopBinder V2 Lite**, refer to **DeskTopBinder V2 Lite** Introduction Guide and **DeskTopBinder V2 Lite** Help.

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The proper names of the Windows operating systems are as follows:

- The proper name of Windows® 95 is Microsoft® Windows® 95
- The proper name of Windows® 98 is Microsoft® Windows® 98
- The proper name of Windows® Me is Microsoft® Windows® Millennium Edition
- The proper names of Windows NT® 4.0 are as follows:
  Microsoft® Windows NT® Server 4.0
  Microsoft® Windows NT® Workstation 4.0
- The proper names of Windows® 2000 are as follows:
  Microsoft® Windows® 2000 Professional
  Microsoft® Windows® 2000 Server

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1. Getting Started

Operating Environment

System Requirements

Before installing **DeskTopBinder V2 Lite**, make sure your computer meets the following system requirements:

- Computer
  PC/AT compatible computer

- One of the following operating system:
  Microsoft Windows 95 Operating System Release 2 or later
  Microsoft Windows 98
  Microsoft Windows 98 Second Edition
  Microsoft Windows Millennium Edition
  Microsoft Windows NT Workstation 4.0 Service Pack 5 or later
  Microsoft Windows NT Server 4.0 Service Pack 5 or later
  Microsoft Windows 2000 Professional
  Microsoft Windows 2000 Server

- CPU
  Pentium 133 MHz or faster
  (Pentium II 266 MHz or faster recommended)

- RAM
  48 MB or more
  (64 MB or more recommended)

- Hard Drive Space Available
  50 MB or more (200 MB recommended)

- Display
  High Color (64,000 Colors), 800×600 pixel or more

🔎 Reference

⇒ P.7 *"Dial-up Related Devices"*

Files Created with Document Editing Applications

DeskTopBinder V2 Lite can manage files with the extensions below.

For you to use these files with **DeskTopBinder V2 Lite**, the respective applications must be installed.

❖ **.txt**
Notepad must be installed.

❖ **.doc (a file created with Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000)**
Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed.

❖ **.rtf (a file created with Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000)**
Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed.

❖ **.ppt (a file created by Microsoft PowerPoint 97 or Microsoft PowerPoint 2000)**
Microsoft PowerPoint 97 or Microsoft PowerPoint 2000 must be installed.

❖ **.xls (a file created by Microsoft Excel 97 or Microsoft Excel 2000)**
Microsoft Excel 97 or Microsoft Excel 2000 must be installed.

Note
❒ According to the configuration of Windows and the status of an application, the thumbnail created might be different. For example, the thumbnail's background color will change according to the color scheme on the [Appearance] tab of the Display Properties dialog box.

2. Installing DeskTopBinder V2 Lite

Installing

DeskTopBinder V2 Lite is registered as a Windows application program. Before starting installation make sure all other applications are closed.

📔 **Preparation**

When installing **DeskTopBinder V2 Lite** on a computer where **DeskTop-Binder** (the previous version of **DeskTopBinder V2 Lite**) is installed, you can choose either of the options below:

❖ **Overwrite**

DeskTopBinder folders and documents are automatically converted to **DeskTopBinder V2 Lite** folders and documents.

❖ **Not Overwrite**

If you need to use the functions of **DeskTopBinder** below, please do not overwrite and have both programs coexist.
- File Conversion (text conversion with Image OCR, PDF conversion, etc.)
- Connection with **ScanRouter/ScanRouter Professional** (the previous version of **ScanRouter V2**)

When installing **DeskTopBinder V2 Lite** on a computer where **ScanRouter-Browser** is installed, you can choose either of the options below:

❖ **Overwrite**

ScanRouter-Browser folders and documents are automatically converted to **DeskTopBinder V2 Lite** folders and documents.

❖ **Not Overwrite**

If you need to use the function of **ScanRouter-Browser** below, please do not overwrite and have both programs coexist.
- Connection with **ScanRouter/ScanRouter Professional** (the previous version of **ScanRouter V2**)

1 **The DeskTopBinder V2 Lite Setup dialog box appears.**

2 **Click [DeskTopBinder V2 Lite Setup].**

A confirmation dialog box appears.

3 **Click[Yes].**

4 **Click [Next] on the dialog box that appears.**

5 **Check the licence agreement, and then click [Yes].**

6 **Enter the user information, and then click [Next].**

Enter the user name and company name.

G **Confirm the entered information, and then click [Yes].**

If the client computer is installed with **DeskTopBinder**, the Choose Setup Type dialog box will appear.

H **Select the installation method, and then click [Next].**

I **Select the installation location, and then click [Next].**

✐ **Note**

❒ When a **ScanRouter V2** product is already installed, the installation location cannot be changed. **DeskTopBinder V2 Lite** is installed as a common folder with the **ScanRouter V2**.

J **Specify the locations of the documents that DeskTopBinder V2 Lite will manage, and then click [Next].**

You can change the location of documents managed by **DeskTopBinder V2 Lite**, but generally leave them as they are and use the RDCab folder, the stored location folder.

In the RDCab folder, the PL folder is created. The RDCab folder must be created in the built-in hard drive of client computers where **DeskTopBinder V2 Lite** is installed.

K **Confirm the setup details of the installation location, and then click [Next].**

L **Click [Finish].**

The installation of **Job Binding** and **ScanRouter V2 Link** follows. After that, follow the directions that appear on the screen.

Functions of Job Binding

Job Binding is installed at the same time **DeskTopBinder V2 Lite** is installed. **Job Binding** stores **DeskTopBinder V2 Lite** documents and files created by various applications as print data. **Job Binding** can be instructed to print just one document, staple the saved print data onto another, print in duplex, change the print order and so forth.

From the **DeskTopBinder V2 Lite** Install dialog box, installing only **Job Binding** is possible.

✐ **Note**

❒ **Job Binding** is enabled only when the RPCS printer driver is installed on the printer.

ScanRouter V2 Link

ScanRouter V2 Link is installed at the same time **DeskTopBinder V2 Lite** is installed. With **ScanRouter V2 Link,** the in-tray can be monitored and you can be notified when documents are delivered. The **DeskTopBinder V2 Lite** My Work Folder can automatically take charge of these documents.

From the **DeskTopBinder V2 Lite** Install dialog box, installing only **ScanRouter V2 Link** is possible.

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Uninstalling

Even if you uninstall **DeskTopBinder V2 Lite**, the document location folder (usually the PL folder within the RDCab folder) will not be deleted. The document section files will not be erased and the document location folder will remain.

🖉 Note

❒ Even if you uninstall **DeskTopBinder V2 Lite**, **Job Binding** and **ScanRouter V2 Link** will not be uninstalled. To uninstall, select in step **E**.

❒ In client computers where only **DeskTopBinder V2 Lite** is installed, after uninstallation RDCab can be deleted without a problem. However, if in the same computer, **ScanRouter V2** for example is installed, do not delete RDCab. If you want to delete the **DeskTopBinder V2 Lite** data, delete the PL folder in the RDCab folder.

A **Start Windows.**

B **Click [Start], and then point to [Configuration].**

C **Click [Control Panel].**

D **Double-click [Add/Delete Application].**

E **Select [DeskTopBinder V2 Lite].**

F **Click [Add/Delete] or [Change/Delete].**

G **Click [Delete] on the screen that appears, and then click [Next].**

A confirmation dialog box appears.

H **Click [OK].**

3. Appendix

Dial-up Related Devices

Using a Dial-up Router with ScanRouter V2 Lite

Properly configure the network delivery server or other network devices with **DeskTopBinder V2 Lite**.

In addition, also configure with **ScanRouter V2 Link**.

If the network environment is changed, reconfigure the network delivery server and other network devices with **DeskTopBinder V2 Lite** and **ScanRouter V2 Link**.

⚠️Important

❒ When the delivery server or other network devices are connected via a dial-up router, there are communication fees when you connect to the network lines.

Using a Dial-up Network Computer

When you use **DeskTopBinder V2 Lite** or **ScanRouter V2 Link** on a dial-up network computer, depending on the configuration, the computer will connect to the dial-up network when scanning using a TWAIN scanner or connecting to a delivery server or Document Server.

⚠️Important

❒ If a computer is configured to automatically connect to the Internet, the computer will connect without a confirmation dialog box appearing, and communication fees will be charged. To prevent wasteful dial-up network use, configure the network confirmation box to appear. In addition, when using the previously mentioned software, check to make sure wasteful connecting is not occurring.

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Some illustrations or explanations in this guide may differ from your product due to improvements or changes in the product.

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⚜️**Important**

❒ It is possible that any document or data stored in the PC will be damaged or lost by user error during operation or software error. Be sure to back up of all important data beforehand.

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